

Lowndes County Schools – Technology Department

REQUEST FOR BIDS FOR WINDOWS DESKTOP COMPUTERS LOWNDES COUNTY SCHOOLS

The Lowndes County Schools System is soliciting sealed bids for 130 HP ProDesk 600 G5 MT desktop computers with i5 9500 processor, 8GB RAM, 256GB SSD, DVDRW optical, 10/100/1000 network, 2 DisplayPorts, 1 VGA port with Windows 10, keyboard, and mouse. [District has a current Office 365 A3 agreement and can image/upgrade Win 10 Home licenses to WIN 10 Education/Pro.] For the 130 monitors, we are specifying a ViewSonic VA2252Sm - LED monitor - Full HD (1080p) - 22" or equivalent with VGA, DVI, and DisplayPort inputs.

Please read the requirements for the proposal carefully.

Due to the challenges of the current environment, we are making one deviation from our usual practice for this bid. Sealed, written bids must be postmarked by May 1, 2020, and received by 2 pm May 7. Electronic submission will not be accepted. The school system reserves the right to reject any and all bids, to waive any and all formalities, and to accept the bid that in its judgment will be in the best interest of the system.

These bids will be evaluated by the Technology Department of the Lowndes County Schools. The department will make a recommendation to the superintendent as to which bid best meets the needs of our schools and which best satisfies the requirements detailed in this packet. While price is an important consideration, it will not be the sole determining factor in the selection of a solution. An established history in the education market, past satisfactory experience in the Lowndes County Schools System, positive evaluations by schools submitted as references, and comparison of the vendors' warranty/service proposals will contribute to the selection of the solution.

Questions and/or requests for additional information should be addressed to Al Rowell.

Al Rowell, Director of Technology
alrowell@lowndes.k12.ga.us
229-316-1864

Lowndes County Schools – Technology Department

BID REQUIREMENTS -

As required by Board policy all bids must be submitted as a sealed bid. Sealed, written bids must be postmarked by May 1, 2020, and received by 2 pm May 7. Bids will be opened in the Board of Education building on Norman Drive. Late bids will not be accepted.

Envelopes should be returned to the attention of Terri Welden and marked “May 2020 HP Desktop Bid.” Bids must be delivered to 1592 Norman Drive, Valdosta, GA 31601. The system will not be responsible for the premature opening of envelopes not properly addressed and/or marked.

Unsealed bids will be deemed unresponsive and rejected.

All bids must be in ink or typewritten. No pencil or erasures (including ink erasures) shall be permitted. Mistakes may be crossed out and correction inserted adjacent. Person signing the bid form must initial corrections in ink.

The enclosed response sheet must be used and fully completed.

An officer of the company must sign the bid response sheet and list the official firm or corporate name.

After the public opening of the bids, the system may require up to thirty (30) working days for review before presenting a recommendation to the superintendent.

If the vendor does not have established and satisfactory experience with the Lowndes County Schools, vendor must provide three references, including names, titles, email addresses, and phone numbers, from previous business customers (preferably school systems).

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Specifications

We are soliciting bids for 130 HP Pro Desk 600 with these specifications.

HP ProDesk 600 G5 MT with i5 9500 processor, 8GB RAM, 256GB SSD, DVDRW optical, 10/100/1000 network, 2 DisplayPorts), 1 VGA port with Windows 10 license, keyboard, and mouse. No alternatives will be considered.

Monitor: 130 ViewSonic VA2252Sm - LED monitor - Full HD (1080p) - 22". Mfg.Part: VA2252SM or equivalent. Monitor must have VGA, DVI, and DisplayPort inputs.

Demo Units

No demo units are required for this opportunity.

Warranty

Desktop computers must include a three-year warranty for parts and labor. Lowndes County Schools is an established HP Self-Maintainer. Indicate any costs to the district for us to provide support for these desktops under HP Self Maintainer.

If bidding a Viewsonic monitor, the responding vendor must provide a letter of authorization from the manufacturer. The warranty must be three years with advanced replacement and free shipping both ways.

Support

For each proposed device you must provide the process by which we will obtain support and the process for submitting a claim under warranty, including all related costs (including up charges for domestic support or shipping charges) for warranty service.

Shipping

Your proposal shall clearly indicate any shipping costs. All 130 desktops and 130 monitors will be delivered to Parker Mathis Learning Center, 1500 Lankford Drive, Valdosta, GA 31601.

Additional Purchases

Indicate on your bid response sheet if your bid price will be honored for additional purchases, and if so, for how long will the price be honored.

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May 2020 Desktop PC and Monitor Bid Response Sheet

HP ProDesk 600 G5 MT with i5 9500 processor, 8GB RAM, 256GB SSD, DVDRW optical, 10/100/1000 network, 2 DisplayPorts), 1 VGA port with Windows 10, keyboard, and mouse. ViewSonic VA2252Sm - LED monitor - Full HD (1080p) - 22" or equivalent with VGA, DVI, and DisplayPort inputs.

\$ _____ Unit Price for the ProDesk 600 G5 desktop

\$ _____ Unit Price for ViewSonic VA2252Sm - LED monitor - Full HD (1080p) - 22" or equivalent

\$ _____ Shipping to Parker Mathis Learning Center, 1500 Lankford Drive, Valdosta, GA 31601

\$ _____ Total for 130 desktops and 130 monitors with shipping.

Price will / will not be honored for subsequent purchases until _____ [date].

Submitted by :

Company Name

Contact Name

Address

Address

City

State

Zip

Telephone Number

Fax Number

E-mail address

Signature

Date

Request For Sealed Proposals – HP Desktop PC and Viewsonic Monitors
Proposals must be postmarked by May 1, 2020, and received by 2 pm May 7